



Govindrao Wanjari College of Engineering & Technology, Nagpur

Criterion No. 6: Governance, Leadership, and Management

Key Indicator - 6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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Govindrao Wanjari College of Engineering & Technology

148-149, Sakai Godhani, Near Chikna Village, Hudkeshwar Road, Nagpur



Office of the Principal

Notice

Ref: No: GWCET/2017/IQAC Meeting / 01

Date: 16/11/2017

It is hereby informed that the Meeting of Heads of Department & Senior faculty members will be held in Conference Room on 17/11/2017 at 1:00 pm.

Agenda of the meeting:

1. Formation & approval of Internal Quality Assurance Cell (IQAC)
2. Review & confirmation of Vision Mission statement
3. Plan of action for ongoing/proposed academic & co-curricular activities.
4. To define roles & responsibilities of committee members.

**Principal
Officiating Principal**

Govindrao Wanjari College of Engineering & Technology
Chikna Village, Hudkeshwar Road, Nagpur-441104

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IQAC is formed and approved as per the structure below.

Sr.No.	Category	Name	Designation
1	Director	Dr. Hemant Sonure	Chairman
2	Management	Adv. Abhijitji Wanjari	Member
3	Administrative officers	Prof. M. S. Motghare, Principal	Member
4	Senior Teachers	Prof. N. H. Chahande, Head (Mechanical Engineering Department)	Member
5		Prof. P. Y. Jais, Head (CSE Department)	Member
6		Prof. A. Kalbande, Head (Civil Engineering Department)	Member
7		Prof. A. S. Deshmukh, Head (Electronics & telecommunication Engg. Department)	Member
8		Prof. Y. A. Bais, Head (Electrical Engineering Department)	Member
9		Prof. A. P. Nayak, Head (First Year Incharge)	Member
10		Prof. S. Bharkar, Head (MBA Department)	Member
11	Local Society	Mr. Naresh Shingare, Sarpanch, Chikana	Member
12		Mr. Umesh Akare	Member
13	Industry	Mr. Hitesh M. Tupkari (Manager, Bajaj Steel Industries C108, Hingna, Nagpur)	Member
14		Mr. A. P. Shendre, Manager, Mahindra Lifespace	Member
15	Alumni	Mr. Santosh Varma	Member
16		Mr. Nilay Htawar	Member
17	Student	Miss Vanashri Ashtankar,	Member
18		Mr. Rajat Rangari	Member Secretary
19	Coordinator	Prof. V. S. Nikam,	



INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Ref. No: GWCET/2017/ IQAC MOM /1

Date: 17/11/2017

The Meeting has been organized in conference room at 1:00 pm on 17/11/17. The Minutes of meeting are as per given below.

Following members were present for the meeting.

- 1) Dr.Hemant Sonare ,Director Wanjari group Institutions
- 2) Prof.M.S.Motghare, officiating Principal, GWCET
- 3) Prof.V.S.Nikam AMC,GWCET
- 4) Prof.N.H.Chahande, Head (Mechanical Engineering Department)
- 5) Prof.A.Kalbande, Head (Civil Engineering Department)
- 6) Prof.A.S.Deshmukh, Head (Electronics Engineering Department)
- 7) Prof.Y.A.Bais, Head (Electrical Engineering Department)
- 8) Prof.A.P.Nayak, Head (First Year)
- 9) Prof. P.Y.Jane, Head (CSE Department)
- 10) Prof. S.Ikharkar, Head (MBA Department)
- 11) Prof.Lunge , Training & Placement Incharge

The following points were discussed in the meeting.

Agenda 1: Formation & approval of Internal Quality Assurance Cell (IQAC)

Resolution 1: In view of the above task it is proposed to create IQAC. So as per the Guidelines of NAAC,Bangalore for creation of IQAC, Revised in Oct 2013; the names for IQAC are finalized in consultation with different members.



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Agenda 2: Review & confirmation of Vision, Mission statement

Resolution 2: Existing Vision Mission statements are reviewed & ratified.

Agenda 3: Plan of action for ongoing/proposed academic & co-curricular activities

Resolution 3: Modalities of various ongoing academic & co-curricular activities are discussed and approved.

Agenda 4: To Define Roles & responsibilities of committee members.

Resolution 4: Following are Roles & responsibilities of committee members.

- **Management:** The College is managed by Amar Sewa Mandal, Nagpur, which has its governing body to take care of various educational institutions run by the society.
- **Principal :** The Principal is involved in the implementation of the perspective plans of the College. He ensure efficient functioning of academic and administration through the departments and various committees constituted for the respective task.
- **Internal Quality Assurance Cell (IQAC):** IQAC meets regularly to assess the quality deliverance of engineering education in the institute. □
- **Head(s) of Departments:** The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.
- **Administrative officer:** Office Superintendent is the head of Non-Teaching and Non-Technical staff and ensures the administration of various sections runs properly and efficiently as per the college plans and instructions of the Principal and Vice-Principal.

Shri

Principal
Officiating Principal

Govindrao Wanjari College of Engineering & Technology

Copy to:- All HODs (Mech/Elect/Civil/Engg/CSE/IT/First year/MBA)



INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Ref. No: GWCET/2018/ IQAC MOM /03

Date: 22/03/2018

The Meeting has been organized in conference room at 2:00 pm on 22/03/2018. The Minutes of meeting are as per given below.

Following members were present for the meeting.

- 1) Dr.Hemant Sonare ,Director Wanjari group Institutions
- 2) Prof.M.S.Motghare, officiating Principal, GWCET
- 3) Prof.V.S.Nikam ,IQAC coordinator
- 4) Prof.N.H.Chahande, Head (Mechanical Engineering Department)
- 5) Prof.A.Kalbande, Head (Civil Engineering Department)
- 6) Prof.A.S.Deshmukh, Head (Electronics Engineering Department)
- 7) Prof.Y.A.Bais, Head (Electrical Engineering Department)
- 8) Prof.A.P.Nayak, Head (First Year)
- 9) Prof. P.Y.Jane, Head (CSE Department)

The following points were discussed in the meeting.

Agenda 1: Conduction of Financial, Academic & administrative audit

Resolution 1: In this meeting we have discuss about the conduction of Financial, Academic & administrative audit



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Agenda 2: Enhancement of academic results.

Resolution 2: In this meeting we have discuss about the points related to the enhancement of the result by taking extra classes, seminar and using ICT tools etc. such type of instructions is given to Heads of Department.

Agenda 3: Organization of Guest Lecture, Seminar etc

Resolution 3: As per the discussion various Guest lecture, seminar etc. will be organize in current session.

Agenda 4: Conduction of Various Social activities under NSS

Resolution4: As per the discussion various program such as Blood donation, Health check-up etc. will be organize under the banner of NSS.

Agenda 4: Organize various technical training programs for nearby society.

Resolution4: It is proposed to organize 1.Lathe machining workshop 2. LED Making 3.Plumbing workshop 4.Project Extension Activity.

Principal

Officiating Principal

Govindrao Wanjari College of Engineering & Technology

Chikna Village, Hudkeswar Road, Nagpur-471301

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OFFICE ORDER

Ref: No: GWCET/2019/IQAC Members/02

Date: 06/03/2019

This is to inform all the heads of department and committee member that the following members are appointed as Internal Quality Assurance Cell members. The roles and responsibility of members is as per given below

Sr.No.	Category	Name	Designation
1	Head of the institution	Dr.Salim A.Chavan ,Principal	Chairperson
2	Management	Adv.Abhijitji Wanjari,Secretary	Member
3	Administrative officers	Dr.Hemant Sonare,Director,WGI	Member
4	Senior Teachers	Prof.M.S.Motghare Asst. Prof. Mech. Engg. Dept.	Member
5		Prof.N.H.Chahande, Head (Mechanical Engg. Department)	Member
6		Prof. P.Y.Jane, Head (CSE Department)	Member
7		Prof.A.Kalbande, Head (Civil Engg.Department)	Member
8		Prof.A.S.Deshmukh, Head (Electronics & telecom. Engg. Department)	Member
9		Prof.A.V.Wanjari, Head (Electrical Engineering Department)	Member
10		Prof.A.P.Nayak, Head (First Year Incharge	Member
11		Prof. S.M.Ikharkar, Head (MBA Department)	Member
12		Prof.P.K.Gaidhane, Asst. Prof. 1 st deptt.	Member
13		Prof.L.A.Yelmule ,Asst.Professor,ETC Dept.	Member
14	Local Society	Mr. Naresh Shingare,Sarpanch, Chikana	Member
15		Mr.Hitesh M. Tupkari (Manager,Bajaj Steel Industries C108,Hingna,Nagpur)	Member
16		Mr.A. P.Shendre, Manager, Mahindra Lifespace.	Member
17	Alumni	Mr. Santosh Varma	Member
18		Mr.Nilay Htawar	Member
19	Student	Miss.Vanashri Ashtankar,	Member
20		Mr. Rajat Rangari	Member
19	Coordinator	Prof.V.S.Nikam, Asst. Prof. Mechanical Engg.	Member Secretary



Office of the Principal

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Roles and responsibility

Management: The College is managed by Amar Sewa Mandal, Nagpur, which has its governing body to take care of various educational institutions run by the society.

Principal (Chairperson) : The Principal is involved in the implementation of the perspective plans of the College. He ensures efficient functioning of academic and administration through the departments and various committees constituted for the respective task.

Head(s) of Departments: The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.

Office Administrative: Office Administrative is the head of Non-Teaching and Non-Technical staff and ensures the administration of various sections runs properly and efficiently as per the college plans and instructions of the Principal.

Coordinator : The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Member: Active participation in initiative taken by IQAC and attend IQAC meetings actively.


Dr. S. A. Chavan
Principal
PRINCIPAL
Govindrao Wanjari College
of Engineering & Technology
Salai Godhani, Hudkeshwar Road
Nagpur - 441204