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Treasurer Dr. Smeeta A Wanjari
Principal Dr Salim Chavan

Internal Quality Assurance Cell

NOTICE

Ref No.: GWCET/2021-22/IQAC Meeting/01

Date: 1st June 21

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 01/06/21 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for next Academic Session 2021-22

2. Discussion about the Academic Calendar 2021-22 including Extra Curricular and Co-Curricular Activities

3. Discussion about the activities to be carried out by different Cells in 2021-22 and its smooth functioning

4. Discussion about the conduction of various seminar/webinar, Faculty Development Programme, International Conference to be conducted by the Department for the session 2021-22

5. Discussion on increasing faculty paper publication in UGC notified journals.

6. Discussion on Industry Oriented Projects

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Minutes of Meeting

Ref No.: GWCET/2021-22/IQAC Meeting/01 Date: 1st June 21

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 01/06/21 at 12.00 pm onwards.

The following members were present for the meeting –

1. Dr Salim Chavan, Principal, GWCET, Nagpur
2. Prof. Avishkar Wanjari, IQAC In-Charge & HoD EE Deptt, GWCET, Nagpur
3. Prof. Vaibhav Nikam, HoD ME Deptt, GWCET, Nagpur
4. Prof. Ashwini Deshmukh, HoD ETC Deptt, GWCET, Nagpur
5. Prof. Pushkar Jane, HoD CSE Deptt, GWCET, Nagpur
6. Prof. A. P. Nayak, First Year Incharge, GWCET, Nagpur

Agenda 1: Planning for next Academic Session 2021-22

Resolution: Collective discussion on Academic session was done for 2021-22

Agenda 2: Discussion about the Academic Calendar 2021-22 including Extra Curricular and Co-Curricular Activities

Resolution: It was discussed that the Academic Calendar should be by taking reference of RTM University Academic calendar and should be framed by Mrs Leena Yelmule, Academic In-Charge, GWCET

Agenda 3: Discussion about the activities to be carried out by different Cells in 2021-22 and its smooth functioning

Resolution: All Cell In-charges were informed to plan various activities that can be scheduled in the said session

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Agenda 4: **Discussion about the conduction of various seminar/webinar, Faculty Development Programme, International Conference to be conducted by the Department for the session 2021-22**

Resolution: Each department were informed to Conduct activities such as seminar/webinar, FDP, International Conference which should be sponsored by AICTE and ISTE.

Agenda 5: **Discussion on increasing faculty paper publication in UGC notified journals**

Resolution: All the Head of Departments were asked to inform the faculties of their respective departments to publish paper in UGC notified journals which are listed on its website. They were also informed to motivate the students to do the same.

Agenda 6: **Discussion on Industry Oriented Projects**

Resolution: The Head of Departments were asked to go ahead for industry oriented projects and increase the collaboration with the industries.

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NOTICE

Ref No.: GWCET/2021-22/IQAC Meeting/02 Date: 03/08/21

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 03/08/21 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for Sessional and PUT Examinations to be carried out in Academic Session 2021-22

2. Discussion about the Result Analysis of Previous Academic Session (2021-22)

3. Discussion about the Feedback Analysis of previous Academic Session

4. Discussion about the conduction of lectures, Question paper formats (Common for all deptt) Sessional and PUT Examinations.

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Minutes of Meeting

Ref No.: GWCET/2021-22/IQAC Meeting/02

Date: 03/08/21

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 03/8/21 at 12.00 pm onwards.

The following members were present for the meeting –

1. Dr Salim Chavan, Principal, GWCET, Nagpur
2. Prof. Avishkar Wanjari, IQAC In-Charge & HoD EE Deptt, GWCET, Nagpur
3. Prof. Vaibhav Nikam, HoD ME Deptt, GWCET, Nagpur
4. Prof. Ashwini Deshmukh, HoD ETC Deptt, GWCET, Nagpur
5. Prof. Pushkar Jane, HoD CSE Deptt, GWCET, Nagpur
6. Prof. A. P. Nayak, First Year Incharge, GWCET, Nagpur
7. Prof Leena Yelmule, Asst Prof, ETC Deptt, GWCET, Nagpur

Agenda 1: Planning for Sessional and PUT Examinations to be carried out in Academic Session 2021-22

Resolution: All HoD's were asked to follow the Academic Calendar for conducting Sessional and PUT examinations.

Agenda 2: Discussion about the Result Analysis of Previous Academic Session

Resolution: Discussion was done on the result analysis of previous exam. All HoD's were informed to ask their faculty members to help students by giving MCQ questions so that it will be easy for students to score good in Final exams.

Agenda 3: Discussion about the Feedback Analysis of previous Academic Session

Resolution: Under the guidance of Academic Coordinator a discussion on feedback analysis was done for previous semester. Faculties lagging in feedback was called and was suggested to improve the performance which will be monitored in next semester.

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Agenda 4: **Discussion about the conduction of lectures, Question paper formats (Common for all deptt) Sessional and PUT Examinations.**

Resolution: All the HOD's were asked to make use of Smart class rooms for all their lectures. Academic coordinator also proposed to follow common pattern for designing of Question papers which will be followed by all the departments.

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Internal Quality Assurance Cell

NOTICE

Ref No.: GWCET/2021-22/IQAC Meeting/03 Date: 06/12/21

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 06/12/21 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for Conduction of guest lectures
2. Discussion about the Final year Project of students in upcoming semester
3. Discussion about the Feedback Analysis to be carried out of last semester (Odd Sem 2021-22)
4. Discussion on planning of Academic Calendar for Academic Session Even Sem 2021-22
5. Review of respective Criteria's of NAAC (AQAR Submission) for Session 2021-22
6. Planning and Implementation of FDP, Workshop and International Conference in Session 2021-22

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Minutes of Meeting

Ref No.: GWCET/2021-22/IQAC Meeting/03 Date: 06/12/21

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 06/12/21 at 12.00 pm onwards.

The following members were present for the meeting –

1. Dr Salim Chavan, Principal, GWCET, Nagpur
2. Prof. Avishkar Wanjari, IQAC In-Charge & HoD EE Deptt, GWCET, Nagpur
3. Prof. Nitesh Chahande, HoD ME Deptt & NAAC Criteria 5 Incharge, GWCET, Nagpur
4. Prof. Ashwini Deshmukh, HoD ETC Deptt & NAAC Criteria 7 Incharge, GWCET, Nagpur
5. Prof. Nitin Jagtap, HoD CSE Deptt , GWCET, Nagpur
6. Prof. A. P. Nayak, First Year Incharge & NAAC Criteria 6 Incharge, GWCET, Nagpur
7. Prof. L. A. Yelmule, Academic Coordinator & NAAC Criteria 1 Incharge, GWCET, Nagpur
8. Dr P.K. Gaidhane, NAAC Criteria 2 Incharge, GWCET, Nagpur
9. Dr. Manoj Motghare, Assistant Professor, ME Deptt, NAAC Criteria 4 Incharge, GWCET, Nagpur
10. Dr. Chandrakant Khobaragade, Assistant Professor, Physics Deptt, NAAC Criteria 3 Incharge, GWCET, Nagpur

Agenda 1: Planning for Conduction of guest lectures

Resolution: The HoD's of all the Department were asked to conduct guest lecture on recent technologies with experts from Industries.

Agenda 2: Discussion about the Final year Project of students in upcoming semester

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Resolution: A thorough discussion was done on the quality of projects made by students of Final year. All HoD's were asked to make sure the project are fully functioning at the time of submission by the student and quality participation is done by the student in their final semester.

Agenda 3: Discussion about the Feedback Analysis to be carried out of last semester (Odd Sem 2021-22)

Resolution: The Academic Coordinator was asked to carry out the online feedback of subjects by the students (Session Odd Semester 2021-22) for more flexibility in data collection.

Agenda 4: Discussion on planning of Academic Calendar for Academic Session Even Sem 2021-22

Resolution: A discussion was done on academic Calendar which was needed for the upcoming Even semester in session 2021-22

Agenda 5: Review of respective Criteria's of NAAC (AQAR Submission) for Session 2021-22

Resolution: All the criteria incharges were informed to maintain proper data for the AQAR 2021-22. All required points of all criteria from NAAC was covered at this meeting.

Agenda 6: Planning and Implementation of FDP, Workshop and International Conference in Session 2021-22

Resolution: Different Department were assigned the programmes that they had to carry out in coming days which are as listed below:

1. Electrical Engg Deptt: Conduction of ISTE AICTE Approved 3Rd International Conference
2. Mechanical Engg Deptt: Conduction of ISTE AICTE Approved Workshop
3. ETC Engg Deptt: Conduction of ISTE AICTE Approved Workshop
4. Civil Engg Deptt: Conduction of ISTE AICTE Approved Faculty Development Programme

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NOTICE

Ref No.: GWCET/2021-22/IQAC Meeting/04 Date: 01/07/22

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 01/07/22 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for Conduction of Student Satisfaction Survey for Session 2021-22
2. Discussion about the Academic Audit of the Department
3. Discussion on Conduction of online Parents Teacher Meet and Alumni Meet
4. Discussion on planning of conduction of certification courses
5. Discussion on Exam pattern which will be conducted by RTMNU

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Ref No.: GWCET/2021-22/IQAC Meeting/04 Date: 01/07/22

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 01/07/22 at 12.00 pm onwards.

The following members were present for the meeting –

1. Dr Salim Chavan, Principal, GWCET, Nagpur
2. Prof. Avishkar Wanjari, IQAC In-Charge & HoD EE Deptt, GWCET, Nagpur
3. Prof. Nitesh Chahande, HoD ME Deptt, GWCET, Nagpur
4. Prof. Sameer Ashtekar, HoD ETC Deptt, GWCET, Nagpur
5. Prof. NItin Jagtap, HoD CSE Deptt, GWCET, Nagpur
6. Prof. A. P. Nayak, First Year Incharge, GWCET, Nagpur
7. Prof. Mohini Gawande, Academic Coordinator, GWCET, Nagpur

Agenda 1: Planning for Conduction of Student Satisfaction Survey for Session 2021-22

Resolution: All the HoD's was informed to carry out the student satisfaction survey which was required in AQAR 2021-22 under the guidance of Dr. P. K. Gaidhane, NAAC Criteria 2 Incharge.

Agenda 2: Discussion about the Academic Audit of the Department

Resolution: A discussion was done about the Academic audit which was needed to be carried out in the current session.

Agenda 3: Discussion on Conduction of online Parents Teacher Meet and Alumni Meet

Resolution: All the HoD's were informed to carry out online Parents Teacher meet and a common Alumni Meet. The Parents Teacher meet departmental coordinator were asked to take follow up for its for its successful conduction. For Alumni meet the Alumni Coordinator Ms Radha Chimurkar was informed to finalize the event.

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Agenda 4: Discussion on planning of conduction of certification courses

Resolution: All HoD's were told to inform the students of all semester to participate in online certification courses which are carried out by MOOC's, SWAYAM etc for free of cost.

Agenda 5: Discussion on Exam pattern which will be conducted by RTMNU

Resolution: All present members were informed about the exam pattern that will be implemented by RTMNU. They were also informed to help students with the new exam pattern and solve any queries if so related to the students about the exams.

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