



Amar SewaMandal's

**GOVINDRAO WANJARI COLLEGE OF ENGINEERING & TECHNOLOGY**  
148/149, SalaiGodhani, Near Chikna Village, Hudkeshwar Road, Nagpur – 441204  
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Email – gwcet@rediffmail.com Website: www.gwcet.ac.in

**President** **Secretary** **Treasurer** **Principal**  
**Dr. (Smt) Suhasini Wanjari** **Adv. Abhijit G. Wanjari** **Dr. Smectaa Wanjari** **Dr Salim Chavan**

**Internal Quality Assurance Cell**

**NOTICE**

Ref No.: GW CET/2022-23/IQAC Meeting/01


Date: 10/06/2022

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 13<sup>th</sup> June 2022 at 1.00 pm onwards.







**Agenda of the meeting:**

1. Planning for next Academic Session 2022-23
2. Discussion about the Academic Calendar including Extra Curricular and Co-Curricular Activities
3. Discussion about the activities to be carried out by different Cells and its smooth functioning
4. Discussion about the conduction of various seminar/webinar, Faculty Development Programme, International/ National Conference to be conducted by the Department
5. Discussion on increasing faculty paper publication in UGC notified journals.
6. Discussion on Industry Oriented Projects under IIC Cell
7. Discussion about NAAC Criteria work



  
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of Engineering & Technology  
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Nagpur-441204

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**Internal Quality Assurance Cell**

**Minutes of Meeting**

RefNo.: GWCET/2022-23/IQAC Meeting/01

Date: 13/06/2022, Monday

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 13<sup>th</sup> June 2022 at 1.00 pm.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal, Head of Institution *slh*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *AV*
4. Prof. Vivekanand Thakare, Computer Science and Engg Department, NAAC Criteria 1 Incharge *VT*
5. Dr Pravin Gaidhane, NAAC Criteria 2 Incharge *PG*
6. Dr Chandrakant Khobaragade, NAAC Criteria 3 Incharge *CK*
7. Dr. Manoj S. Motghare, Mechanical Engineering Department & NAAC Criteria 4 Incharge *MS*
8. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department & NAAC Criteria 5 Incharge *NC*
9. Prof. S. B. Ashtekar , HoD, Electronics & Telecommunication Department & NAAC Criteria 6 Incharge
10. Prof. Prashant Gumgaonkar, HoD, Information Technology Department, NAAC Criteria 7 Incharge *PG*
11. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *RW*
12. Dr. Deepa Chaudhari, HoD, MBA Department
13. Prof. A. P. Nayak, Head (First Year Incharge) *AN*
14. Dr. G. K. Awari , Academic Expert, Government Polytechnic, Nagpur (Local Society)
15. Mr. Naresh Shingane, Sarpanch, Chikna Gram panchayat, (Local Society)
16. Mr. Hitesh. M. Tupkari, Manager, Bajaj Steel Industries, Hingna, Nagpur (Industry Expert)
17. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
18. Mr. Santosh Verma (Alumni)
19. Mr. Nilay Hatwar (Alumni)
20. Mr. Shubham Shivankar Mechanical Engineering Department (Student)
21. Mr. Atharva Amale, Electrical Engineering Department (Student)





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<b>President</b> Dr. (Smt) Suhasini Wanjari	<b>Secretary</b> Adv. Abhijit G. Wanjari	<b>Treasurer</b> Dr. Smeeta Wanjari	<b>Principal</b> Dr Salim Chavan
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## 22. All Cell Incharges

### Agenda 1: Planning for next Academic Session 2022-23

**Resolution:** Collective discussion on Academic session was done for 2022-23

### Agenda 2: Discussion about the Academic Calendar including Extra Curricular and Co-Curricular Activities

**Resolution:** It was discussed that the Academic Calendar will be planned and activities that are to be carried out were also discussed for proper implementation of Academic Calendar

### Agenda 3: Discussion about the activities to be carried out by different Cells and its smooth functioning

**Resolution:** All Cell In-charges were informed to plan various activities that can be scheduled in the said session

### Agenda 4: Discussion about the conduction of various seminar/webinar, Faculty Development Programme, International/ National Conference to be conducted by the Department

**Resolution:** Each departmental head was given major activity to be carried under their department such as Prof. Nitesh Chahande, HoD ME Deptt was given the responsibility to conduct ISTE Approved National Conference, Prof. S.B. Ashtekar, HoD ETC Deptt was given the responsibility to conduct Technical Events, Prof. Vivekanand Thakare, HoD CSE Deptt, was given the responsibility to conduct Annual Social Gathering.

### Agenda 5: Discussion on increasing faculty paper publication in UGC notified journals.

**Resolution:** All the Head of Departments were asked to inform the faculties of their respective departments to publish minimum 2 papers in UGC notified journals which are listed on UGC Care website. They were also informed to motivate the students to do the same.

### Agenda 6: Discussion on Industry Oriented Projects under IIC Cell

**Resolution:** The Head of Departments were asked to go ahead for industry oriented projects and increase the collaboration with the industries under the guidance of Dr Hemant Bhagat Patil, IIC Cell Incharge. Also Dr Hemant Bhagat Patil suggested all to conduct various activities under the IIC Cell for the GOI Schemes.





Amir SawaMandal's

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**Agenda 7:** Discussion about NAAC Criteria work

**Resolution:** All Criteria In-charges were asked to brief about the progress of on-going NAAC Criteria's that they are holding.

*[Signature]*  
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**Internal Quality Assurance Cell**

**NOTICE**

Ref No.: GWCET/2022-23/IQAC Meeting/02

Date: 03/09/22

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 05/09/2022 at 1.00 pm onwards.








**Agenda of the meeting:**

1. Planning for Sessional and PUT Examinations to be carried out in Academic Session 2022-23
2. Discussion about the Result Analysis of Previous Academic Session (2021-22)
3. Discussion about the Feedback Analysis of previous Academic Session (2021-22)
4. Discussion about the conduction of lectures, Question paper formats (Common for all deptt) Sessional and PUT Examinations.
5. Discussion about quality measures to be carried out for improvement of results
6. Discussion on conduction of Certification courses for the Students



  
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### Internal Quality Assurance Cell

#### Minutes of Meeting

Ref No.: GWCET/2022-23/IQAC Meeting/02

Date: 05/09/2022

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 05/09/2022 at 1.00 pm onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *slc*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *AV*
4. Prof. Vivekanand Thakare, Computer Science and Engg Department, *VK*
5. Dr. Manoj S. Motghare, Mechanical Engineering Department
6. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department Prof. S. B. Ashtekar ,  
HoD, Electronics & Telecommunication Department *NCS*
7. Prof. Prashant Gumgaonkar, HoD, Information Technology Department *Prashant*
8. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *(R)*
9. Dr. Deepa Chaudhari, HoD, MBA Department
10. Prof. A. P. Nayak, Head (First Year Incharge) *AL*
11. Dr. G. K. Awari , Academic Expert, Government Polytechnic, Nagpur (Local Society)
12. Mr. Naresh Shingane, Sarpanch, Chikna Gram panchayat, (Local Society)
13. Mr. Hitesh. M. Tupkari, Manager, Bajaj Steel Industries, Hingna, Nagpur (Industry Expert)
14. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
15. Mr. Santosh Verma (Alumni)
16. Mr. Nilay Hatwar (Alumni)
17. Mr. Shubham Shivankar Mechanical Engineering Department (Student)
18. Mr. Atharva Amale, Electrical Engineering Department (Student)

**Agenda 1: Planning for Sessional and PUT Examinations to be carried out in Academic Session 2022-23**







Internal Quality Assurance Cell

NOTICE

Ref No.: GWCET/2022-23/IQAC Meeting/03

Date: 05/12/2022

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 09/12/2022 at 11.00am

**Agenda of the meeting:**

1. Planning for Conduction of guest lectures
2. Discussion about the Final year Project of students in upcoming semester
3. Discussion about the Feedback Analysis to be carried out of last semester (Odd Sem 2022-23)
4. Discussion on planning of Academic Calendar for Academic Session Even Sem 2022-23
5. Review of respective Criteria's of NAAC (AQAR Submission) for Session 2022-23
6. Planning of National Conference, Technical Events, Alumni Meet and Annual Social Gathering in Session 2022-23
7. Review of Stock verification of the departments
8. Discussion about students Internship
9. Discussion about workshops on Research Methodology, IPR for faculty members of the institute



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### Internal Quality Assurance Cell

#### Minutes of Meeting

Ref No.: GWCET/2022-23/IQAC Meeting/03

Date: 09/12/2022

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 09/12/2022 at 11.00 am onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *slc*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *Joo*
4. Prof. Vivekanand Thakare, Computer Science and Engg Department, NAAC Criteria 1 Incharge *slc*
5. Dr Pravin Gaidhane, NAAC Criteria 2 Incharge *slc*
6. Dr Chandrakant Khobaragade, NAAC Criteria 3 Incharge - *slc*
7. Dr. Manoj S. Motghare, Mechanical Engineering Department & NAAC Criteria 4 Incharge - *slc*
8. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department & NAAC Criteria 5 Incharge *slc*
9. Prof. S. B. Ashtekar , HoD, Electronics & Telecommunication Department & NAAC Criteria 6 Incharge
10. Prof. Prashant Gumgaonkar, HoD, Information Technology Department, NAAC Criteria 7 Incharge *slc*
11. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *slc*
12. Dr. Deepa Chaudhari, HoD, MBA Department
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22. All Cell Incharges

**Agenda 1: Planning for Conduction of guest lectures**

**Resolution:** The HoD's of all the Department were asked to conduct guest lecture on recent technologies with experts from Industries.

**Agenda 2: Discussion about the Final year Project of students in upcoming semester**

**Resolution:** A thorough discussion was done on the quality of projects made by students of Final year. All HoD's were asked to make sure the project are fully functioning at the time of submission by the student and quality participation is done by the student in their final semester.

**Agenda 3: Discussion about the Feedback Analysis to be carried out of last semester (Odd Sem 2022-23)**

**Resolution:** The Academic Coordinator was asked to carry out the online feedback of subjects by the students (Session Odd Semester 2022-23) for more flexibility in data collection.

**Agenda 4: Discussion on planning of Academic Calendar for Academic Session Even Sem 2022-23**

**Resolution:** A discussion was done on academic Calendar which was needed for the upcoming Even semester in session 2022-23

**Agenda 5: Review of respective Criteria's of NAAC (AQAR Submission) for Session 2022-23**

**Resolution:** All the criteria in-charges were informed to maintain proper data for the AQAR 2022-23. All required points of all criteria from NAAC was covered at this meeting.

**Agenda 6: Planning of National Conference, Technical Events, Project Competition, Alumni Meet and Annual Social Gathering in Session 2022-23**

**Resolution:** Different Department were assigned the programmes that they had to carry out in coming days which are as listed below:

1. Mechanical Engg Deptt: Conduction of ISTE AICTE Approved National Conference
2. Civil Engg Deptt: Conduction of Project Competition





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4. IT & CSE Deptt: Conduction of Annual Social Gathering
5. Prof G R Agrawal: Conduction of Alumni Meet

**Agenda 7: Review of Stock verification of the departments**

**Resolution:** A review on stock verification was done by Head of Institute Department wise and accordingly each department was guided with the further process. It was told to all HoD's to keep the Stock verification certificates in lab DSR also.

**Agenda 8: Discussion about students Internship**







**Resolution:** All HoD's were suggested to encourage students for Internships and submit the Completion certificate to Dr Chandrakant Khobaragade and Prof. Vivekanand Thakare.

**Agenda 9: Discussion about workshops on Research Methodology, IPR for faculty members of the institute**

**Resolution:** The Departmental HoD's were informed to carry out lectures for students and staff on IPR and Research Methodology.



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**Treasurer**

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**Principal**

**Dr Salim Chavan**

**Internal Quality Assurance Cell**

**NOTICE**

Ref No.: GWCET/2022-23/IQAC Meeting/04

Date: 15/03/2022

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on **17/03/2022** at 2.00 pm onwards.






**Agenda of the meeting:**

1. Planning for Conduction of Student Satisfaction Survey for Session 2022-23
2. Discussion about the Academic Audit of the Department
3. Discussion on Conduction of online Parents Teacher Meet
4. Discussion on planning of conduction of certification courses
5. Discussion on Exam pattern which will be conducted by DBATU
6. Discussion about new purchasing of equipment's (Computers)
7. Detailed review of NAAC Data for session 2022-23



  
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Secretary

Adv. Abhijit G. Wanjari

Treasurer

Dr. Smeeta A Wanjari

Principal

Dr Salim Chavan

Internal Quality Assurance Cell

Minutes of Meeting

Ref No.: GWCET/2022-23/IQAC Meeting/04

Date: 17/03/2022

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 17/03/2022 at 2.00 pm onwards.

The following members were present for the meeting -

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal, Head of Institution *slh*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *AV*
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