



Amar Sewa Mandal's

GOVINDRAO WANJARI COLLEGE OF ENGINEERING & TECHNOLOGY
148/149, Salai Godhani, Near Chikna Village, Hudkeshwar Road, Nagpur – 441204
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Email – gwcet@rediffmail.com Website: www.gwcet.ac.in

President **Secretary** **Treasurer** **Principal**
Dr. (Smt) Suhasini Wanjari **Adv. Abhijit G. Wanjari** **Dr. Smeeta Wanjari** **Dr Salim Chavan**

Internal Quality Assurance Cell

NOTICE

Ref No.: GW CET/2023-24/IQAC Meeting/01

Date: 05/06/2023

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 8TH June 2023 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for next Academic Session 2023-23 (Odd Semester)
2. Discussion about the Academic Calendar Odd Semester 2023-24 including Extra Curricular and Co-Curricular Activities
3. Discussion about the activities to be carried out by different Cells and its smooth functioning in 2023-24
4. Discussion about the conduction of lectures/seminars on Intellectual Property Rights
5. Discussion on increasing faculty paper publication in UGC notified journals.
6. Discussion on conduction of Value-added courses by each department
7. Discussion about NAAC Criteria work



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PRINCIPAL
Govindrao Wanjari College
of Engineering & Technology
Salai Godhani, Hudkeshwar
Nagpur-441204



Amar Seva Mandal's

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Dr. (Smt) Suhasini Wanjari **Adv. Abhijit G. Wanjari** **Dr. Smeeta Wanjari** **Dr Salim Chavan**

Internal Quality Assurance Cell

Minutes of Meeting

RefNo.: GWCET/2023-24/IQAC Meeting/01

Date: 08/06/2023, Thursday

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 8th June 2023 at 12.00 pm onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *slc*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *Avishkar*
4. Dr. Hemant Bhagat Patil, Academic Incharge, GWCET *Hemant*
5. Prof. Vivekanand Thakare, Computer Science and Engg Department, NAAC Criteria 1 Incharge *Vivekanand*
6. Dr Pravin Gaidhane, NAAC Criteria 2 Incharge *Pravin Gaidhane*
7. Dr Chandrakant Khobaragade, NAAC Criteria 3 Incharge *Chandrakant*
8. Dr. Manoj S. Motghare, First Year In-charge & NAAC Criteria 4 Incharge *Manoj*
9. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department & NAAC Criteria 5 Incharge *Nitesh*
10. Prof. S. B. Ashtekar, HoD, Electronics & Telecommunication Department & NAAC Criteria 6 Incharge *S.B. Ashtekar*
11. Prof. Prashant Gunggaonkar, HoD, Information Technology Department, NAAC Criteria 7 Incharge *Prashant*
12. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *Ravi*
13. Dr. Deepa Chaudhari, HoD, MBA Department *Deepa*
14. Dr. G. K. Awari, Academic Expert, Government Polytechnic, Nagpur (Local Society)
15. Mr. Naresh Shingane, Sarpanch, Chikna Gram panchayat, (Local Society)
16. Mr. Hitesh. M. Tupkari, Manager, Bajaj Steel Industries, Hingna, Nagpur (Industry Expert)
17. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
18. Mr. Santosh Verma (Alumni)
19. Mr. Nilay Hatwar (Alumni)
20. Ms. Sonal Gajbhiye, Electronics & Telecommunication Engineering Department (Student) *Sonal*
21. Mr. Dhiraj Kumar Samrit, Electrical Engineering Department (Student) *Dhiraj*



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22. All Cell Incharges

Agenda 1: Planning for next Academic Session 2023-23 (Odd Semester)

Resolution: Collective discussion on Academic session was done for 2023-24. From 10th July 2023 Academics of 7th sem RTMNU was proposed to start, similarly from 1st August 2023 DBATU 3rd and 5th Semester was suggested to be started.

Agenda 2: Discussion about the Academic Calendar Odd Semester 2023-24 including Extra Curricular and Co-Curricular Activities

Resolution: It was discussed that the Academic Calendar will be planned and activities that are to be carried out were also discussed for proper implementation of Academic Calendar

Agenda 3: Discussion about the activities to be carried out by different Cells and its smooth functioning in 2023-24

Resolution: All Cell In-charges were informed to plan various activities that can be scheduled in the said session 2023-24

Agenda 4: Discussion about the conduction of lectures/seminars on Intellectual Property Rights

Resolution: Each departmental head was informed to arrange minimum 3-4 seminars/lectures on Intellectual Property Rights for the benefits of students.

Agenda 5: Discussion on increasing faculty paper publication in UGC notified journals.

Resolution: All the Head of Departments were asked to inform the faculties of their respective departments to publish minimum 2 papers in UGC notified journals which are listed on UGC Care website. They were also informed to motivate the students to do the same.

Agenda 6: Discussion on conduction of Value-added courses by each department

Resolution: The Head of Departments were asked to conduct value added course for their departmental students on advance topics that are related to their branches. It was also discussed that prior permission and course for value added course should be sanctioned by respected Principal sir well in advance.

Agenda 7: Discussion about NAAC Criteria work



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Resolution: All Criteria In-charges were asked to brief about the progress of on-going NAAC Criteria's that they are holding.

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[Signature] HoD MBA/ First Year Incharge/ DBATU Coordinator
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Internal Quality Assurance Cell

NOTICE

Ref No.: GWCET/2023-24/IQAC Meeting/02

Date: 01/08/2023

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on 03/08/2023 at 12.00 pm onwards.

Agenda of the meeting:

1. Planning for Sessional and PUT Examinations to be carried out in Academic Session 2023-24
2. Discussion about the Result Analysis of Previous Academic Session (2022-23)
3. Discussion about the Feedback Analysis of previous Academic Session (2022-23)
4. Discussion about the conduction of International Conference
5. Discussion about quality measures to be carried out for improvement of results
6. Discussion on increasing the MOU's with the Industries
7. Discussion about the Student Internships in the Industries.



[Signature]
Principal
GWCET, Nagpur
Govindrao Wanjari College
of Engineering & Technology
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Internal Quality Assurance Cell

Minutes of Meeting

Ref No.: GWCET/2022-23/IQAC Meeting/02

Date: 03/08/2023

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 03/08/2023 at 12.00 pm onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *Salim*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC
4. Dr. Hemant Bhagat Patil, Academic Incharge, GWCET *Hemant*
5. Prof. Vivekanand Thakare, HoD, Computer Science and Engg Department, *Vivekanand*
6. Dr. Manoj S. Motghare, First Year In-charge *Manoj*
7. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department *Nitesh*
8. Prof. S. B. Ashtekar, HoD, Electronics & Telecommunication Department *S. B.*
9. Prof. Prashant Gumgaonkar, HoD, Information Technology Department, *Prashant*
10. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *Ravi*
11. Dr. Deepa Chaudhari, HoD, MBA Department *Deepa*
12. Dr. G. K. Awari, Academic Expert, Government Polytechnic, Nagpur (Local Society)
13. Mr. Naresh Shingane, Sarpanch, Chikna Gram panchayat, (Local Society)
14. Mr. Hitesh. M. Tupkari, Manager, Bajaj Steel Industries, Hingna, Nagpur (Industry Expert)
15. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
16. Mr. Santosh Verma (Alumni)
17. Mr. Nilay Hatwar (Alumni)
18. Ms. Sonal Gajbhiye, Electronics & Telecommunication Engineering Department (Student), *Sonal*
19. Mr. Dhiraj Kumar Samrit, Electrical Engineering Department (Student) *Dhiraj*

Agenda 1: PLANNING FOR SESSIONAL AND PUT EXAMINATIONS TO BE CARRIED OUT IN ACADEMIC SESSION 2023-24



President	Secretary	Treasurer	Principal
Dr. (Smt) Suhasini Wanjari	Adv. Abhijit G. Wanjari	Dr. Smeeta A Wanjari	Dr Salim Chavan

Resolution: All HoD's were asked to follow the Academic Calendar for conducting Sessional and PUT examinations. Also the Academic in-charge was asked to prepare a proper format about subject marks distribution that can be mentioned on sessional/PUT question paper.

Agenda 2: DISCUSSION ABOUT THE RESULT ANALYSIS OF PREVIOUS ACADEMIC SESSION (2022-23)

Resolution: Discussion was done on the result analysis of previous exam. All HoD's were informed to ask their faculty members to help students by giving proper inputs so that it will be easy for students to score good in University exams.

Agenda 3: DISCUSSION ABOUT THE FEEDBACK ANALYSIS OF PREVIOUS ACADEMIC SESSION (2022-23)

Resolution: Under the guidance of Academic Coordinator a discussion on feedback analysis was done for previous semester. All Departmental feedback analysis was submitted before due date. The staff was also told to carry out Course End Survey, Subject Survey, Course Exit Survey properly so that later the data can be used for improvement.

Agenda 4: DISCUSSION ABOUT THE CONDUCTION OF INTERNATIONAL CONFERENCE

Resolution: All the HOD's were informed that in current academic session an International Conference in offline mode is to be organised where Electrical Engineering Department and R&D cell will take valuable efforts for it successful conduction.

Agenda 5: DISCUSSION ABOUT QUALITY MEASURES TO BE CARRIED OUT FOR IMPROVEMENT OF RESULTS

Resolution: All HoD's were asked to carry out quality measures for improving the quality of result. The head of institute instructed all HoD's to go for micro teaching so that all staff remains focused on his/her subject.

Agenda 6: DISCUSSION ON INCREASING THE MOU'S WITH THE INDUSTRIES

Resolution: All Departmental heads were asked to have functional MOU's with the Industries where our college students can get placed and do internships.

Agenda 7: DISCUSSION ABOUT THE STUDENT INTERNSHIPS IN THE INDUSTRIES.



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Resolution: All Departmental heads were asked make students Internships mandatory in each year/semester.

Copy to:

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HoD MBA/ First Year Incharge/ DBATU Coordinator

[Handwritten Signature]
Principal
Govindrao Wanjari College
of Engineering & Technology
Nagpur

GOVINDRAO WANJARI COLLEGE OF ENGINEERING & TECHNOLOGY

SALAI GODHANI, HUDKESHWAR ROAD, NAGPUR

INTERNAL QUALITY ASSURANCE CELL

23/11/2023

CIRCULAR

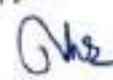








All the departmental heads are hereby informed that on dtd 24th November 2023, meeting is scheduled with Respected Principal sir and IQAC coordinator regarding syllabus design at 1.00 pm, therefor you are being informed to be present for the meeting on said time and date at Principal's office without fail.


IQAC COORDINATOR
GWCET, NAGPUR




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SALAI GODHANI, HUDKESHWAR ROAD, NAGPUR
INTERNAL QUALITY ASSURANCE CELL

23/11/2023

MINUTES OF MEETING

Agenda: Discussion about the Syllabus Design

Resolution: Discussion on the syllabus design was undertaken in Presence of Respected Principal sir, IQAC coordinator and All Departmental HoD's. The feedback on curriculum design from the students and stake holders was discussed in this meeting.


Respected Principal sir has instructed the Departments to submit the Feedback derived from the students to the DBATU university as soon as possible for development in the curriculum as per the stake holders so that new concepts and technologies can be learned in university syllabus itself.

The following members were present for the meeting –



1. Dr Salim Chavan, Principal, GW CET
2. Prof. Avishkar Wanjari, IQAC coordinator
3. Dr. Hemant Bhagat Patil, Academic Incharge
4. Prof. Vivekanand Thakare, Computer Science and Engg Department,
5. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department
6. Prof. S. B. Ashtekar , HoD, Electronics & Telecommunication Department
7. Prof. Prashant Gumgaonkar, HoD, Information Technology Department
8. Prof. Ravi Wakodikar, HoD, Civil Engineering Department
9. Dr. Deepa Chaudhari, HoD, MBA Department
10. Dr Manoj Motghare, Head (First Year Incharge)


IQAC COORDINATOR
GW CET, NAGPUR




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Internal Quality Assurance Cell

NOTICE

Ref No.: GWCET/2023-24/IQAC Meeting/04

Date: 04/12/2023

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on **07/12/2023** at 12.00 pm

Agenda of the meeting:

1. Discussion on planning of Academic Calendar for Academic Session Even Sem 2023-24
2. Discussion about the Final year Project of students in upcoming semester
3. Discussion about the Feedback Analysis to be carried out for last semester (Odd Sem 2023-24)
4. Review of respective Criteria's of NAAC for AQAR 2022-23 submission
5. Planning of International Conference, Technical Events, Alumni Meet and Annual Social Gathering in Session 2023-24
6. Review of Stock verification of the departments
7. Review on workshops on Research Methodology, IPR and Value added courses
8. Preparation of Academic Audit for RTMNU and DBATU.



[Signature]
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[Signatures]



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President

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Secretary

Adv. Abhijit G. Wanjari

Treasurer

Dr. Smeeta A Wanjari

Principal

Dr Salim Chavan

Internal Quality Assurance Cell

Minutes of Meeting

Ref No.: GWCET/2022-23/IQAC Meeting/04

Date: 07/12/2023

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on **07/12/2023** at 12.00 pm onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *slc*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *Jaw*
4. Dr. Hemant Bhagat Patil, Academic Incharge, GWCET *HBP*
5. Dr Rakesh Shrivastava, Professor and Incharge R&D Cell, GWCET
6. Prof. Vivekanand Thakare, HoD, Computer Science and Engg Department and NAAC Criteria 1 Incharge *JL*
7. Dr Pravin Gaidhane, NAAC Criteria 2 Incharge – *Pravin Gaidhane*
8. Dr Chandrakant Khobaragade, NAAC Criteria 3 Incharge – *Chandrakant*
9. Dr. Manoj S. Motghare, First Year In-charge & NAAC Criteria 4 Incharge *Motghare*
10. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department & NAAC Criteria 5 Incharge – *Nitesh Chahande*
11. Prof. S. B. Ashtekar, HoD, Electronics & Telecommunication Department & NAAC Criteria 6 Incharge – *S. B. Ashtekar*
12. Prof. Prashant Gumgaonkar, HoD, Information Technology Department, NAAC Criteria 7 Incharge *Prashant*
13. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *Ravinder*
14. Dr. Deepa Chaudhari, HoD, MBA Department *Deepa*
15. Dr. G. K. Awari , Academic Expert, Government Polytechnic, Nagpur (Local Society)
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18. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
19. Mr. Santosh Verma (Alumni)
20. Mr. Nilay Hatwar (Alumni)



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2. Civil Engg Deptt: Conduction of Annual Social Gathering 2024
3. ETC Engg Deptt & IT Deptt: Conduction of Robo Race and Code A thon
4. CSE Deptt: Conduction of Project Competition
5. Prof Shashank Gulhane: Conduction of Alumni Meet

Agenda 7: REVIEW OF STOCK VERIFICATION OF THE DEPARTMENTS

Resolution: A review on stock verification was done by Head of Institute Department wise and accordingly each department was guided with the further process. It was told to all HoD's to keep the Stock verification certificates in lab DSR also.

Agenda 8: REVIEW ON WORKSHOPS ON RESEARCH METHODOLOGY, IPR AND VALUE ADDED COURSES

Resolution: A review on number of Value added courses and Seminars on IPR/Research Methodology was taken in this meeting.

Agenda 9: PREPARATION OF ACADEMIC AUDIT FOR RTMNU AND DBATU

Resolution: The Departmental HoD's were informed to prepare for the academic audit which was to be monitored by DBATU and RTMNU.

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Internal Quality Assurance Cell

NOTICE

Ref No.: GWCEET/2023-24/IQAC Meeting/05

Date: 01/03/2024

It is hereby informed that the meeting of Head of Departments and senior faculty members will be held at IQAC Conference room on **05/03/2024** at 12.00 pm onwards.

Agenda of the meeting:

1. Discussion about the Academic Audit of the Department
2. Review on conduction of certification courses
3. Discussion on Exam pattern which will be conducted by DBATU
4. Discussion about maintenance of equipment's available in department
5. Detailed review of NAAC Data for AQAR 2022-23
6. Discussion on Preparation for NAAC SSR Templates



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Internal Quality Assurance Cell

Minutes of Meeting

Ref No.: GWCET/2023-24/IQAC Meeting/05

Date: 05/03/2024

The meeting of Head of Departments and senior faculty members was held at IQAC Conference room on 05/03/2024 at 12.00 pm onwards.

The following members were present for the meeting –

1. Adv. Abhijit Wanjari, Secretary, Amar Seva Mandal
2. Dr. Salim. A. Chavan, Principal Head of Institution *slc*
3. Prof. Avishkar. V. Wanjari, HoD, Electrical Engineering Department & Coordinator IQAC *slc*
4. Dr. Hemant Bhagat Patil, Academic Incharge, GWCET *HP*
5. Dr Rakesh Shriwastava, Professor and Incharge R&D Cell, GWCET
6. Prof. Vivekanand Thakare, HoD, Computer Science and Engg Department and NAAC Criteria 1 Incharge *HT*
7. Dr Pravin Gaidhane, NAAC Criteria 2 Incharge - *Pravin*
8. Dr Chandrakant Khobaragade, NAAC Criteria 3 Incharge - *CK*
9. Dr. Manoj S. Motghare, First Year In-charge & NAAC Criteria 4 Incharge
10. Prof. Nitesh Chahande, HoD, Mechanical Engineering Department & NAAC Criteria 5 Incharge *NC*
11. Prof. S. B. Ashtekar, HoD, Electronics & Telecommunication Department & NAAC Criteria 6 Incharge - *SB*
12. Prof. Prashant Gurngaonkar, HoD, Information Technology Department, NAAC Criteria 7 Incharge *Prashant*
13. Prof. Ravi Wakodikar, HoD, Civil Engineering Department *Ravi*
14. Dr. Deepa Chaudhari, HoD, MBA Department *Deepa*
15. Dr. G. K. Awari , Academic Expert, Government Polytechnic, Nagpur (Local Society)
16. Mr. Naresh Shingane, Sarpanch, Chikna Gram panchayat, (Local Society)
17. Mr. Hitesh. M. Tupkari, Manager, Bajaj Steel Industries, Hingna, Nagpur (Industry Expert)
18. Mr. A.P. Shendre, Manager, Mahindra Lifespace (Industry Expert)
19. Mr. Santosh Verma (Alumni)
20. Mr. Nilay Hatwar (Alumni)



President **Secretary** **Treasurer** **Principal**
Dr. (Smt) Suhasini Wanjari **Adv. Abhijit G. Wanjari** **Dr. Smeeta A Wanjari** **Dr Salim Chavan**

21. Ms. Sonal Gajbiye, Electronics & Telecommunication Engineering Department (Student) *Sonal*

22. Mr. Dhiraj Kumar Samrit, Electrical Engineering Department (Student) *Dhiraj*

Agenda 1: DISCUSSION ABOUT THE ACADEMIC AUDIT OF THE DEPARTMENT

Resolution: A discussion was done about the Academic audit which was needed to be carried out in the current session.

Agenda 2: REVIEW ON CONDUCTION OF CERTIFICATION COURSES

Resolution: All HoD's were told to inform the students of all semester to participate in online certification courses which are carried out by MOOC's, SWAYAM etc for free of cost. Also a review on complete courses carried out for students in session 203-24 was discussed in the meeting.

Agenda 3: DISCUSSION ON EXAM PATTERN WHICH WILL BE CONDUCTED BY DBATU

Resolution: All present members were informed about the exam pattern that will be implemented by DBATU. They were also informed to help students with the new exam pattern and solve any queries if so related to the students about the exams.

Agenda 4: DISCUSSION ABOUT MAINTENANCE OF EQUIPMENT'S AVAILABLE IN DEPARTMENT

Resolution: Discussion on maintenance of Equipment's that are available in the individual Departments was carried out in this meeting.

Agenda 5: DETAILED REVIEW OF NAAC DATA FOR AQAR 2022-23

Resolution: In presence of all criteria in-charges and Principal, detailed discussion on NAAC AQAR 2022-23 was carried out and for any short comings the criteria incharges was guided by the Principal sir. The deadline for submitting all the data was finalised as 2nd April 2024

Agenda 6: DISCUSSION ON PREPARATION FOR NAAC SSR TEMPLATES

Resolution: All NAAC Criteria Incharges were asked to prepare NAAC SSR Templates starting from 2019-20 to 2023-24 and discuss with the Principal for guidance.

[Signature]
PRINCIPAL
Govindrao Wanjari College
of Engineering & Technology
Nagpur



Amar Sewa Mandal's

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President **Secretary** **Treasurer** **Principal**
Dr. (Smt) Suhasini Wanjari Adv. Abhijit G. Wanjari Dr. Smecta A Wanjari Dr Salim Chavan

Copy to:

Principal's Office / HoD EE/ HoD CE/ HoD ME/ HoD ETC/ HoD CSE/HoD IT/

HoD MBA/ First Year Incharge/ DBATU Coordinator