



Amar Seva Mandal's

GOVINDRAO WANJARI COLLEGE OF ENGINEERING & TECHNOLOGY
148/149, Salai Godhani, Near Chikna Village, Hudkeshwar Road, Nagpur – 441204
Ph - +91-7276388553, 7276388554, 7276388555
Email – gwcet.rediffmail.com Website: www.gwcet.ac.in



President Dr. (Smt) Suhasini Wanjari **Secretary** Adv. Abhijit G. Wanjari **Treasurer** Dr. Smeeta Wanjari **Principal** Dr. Salim Chavan

representatives of local management and stakeholders. IQAC member list revised on 18th August 2022

The composition of the IQAC may be as follows –

1. Chairperson- Head of the Institution
2. One member from the Management
3. A few Senior Administrative Officers
4. Three to Nine Teachers
5. One/two nominees from Employers, Industrialist, Stake Holders
6. One/two nominees from local society, students and Alumni
7. One of the Senior teachers as the coordinator / Director of the IQAC

Roles and Responsibility:

- **GW CET Management:** The College is managed by Amar Seva Mandal Nagpur which has its governing body to take care of various educational Institutions run by the society.
- **Principal (Chairperson):** The Principal is involved in the implementation of the perspective plans of the college. He ensures efficient functioning of the academic and administration through the departments and various committees constituted for the respective task.
- **Head(s) of Departments:** The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.
- **Office Administrator:** Office Administrator is the Head of Non Teaching and Non-Technical Staff and ensures the administration for various sections running properly & efficiently as per the college plans and instructions of the Principal.
- **Coordinator:** The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be senior person with expertise in quality aspects. He/ She





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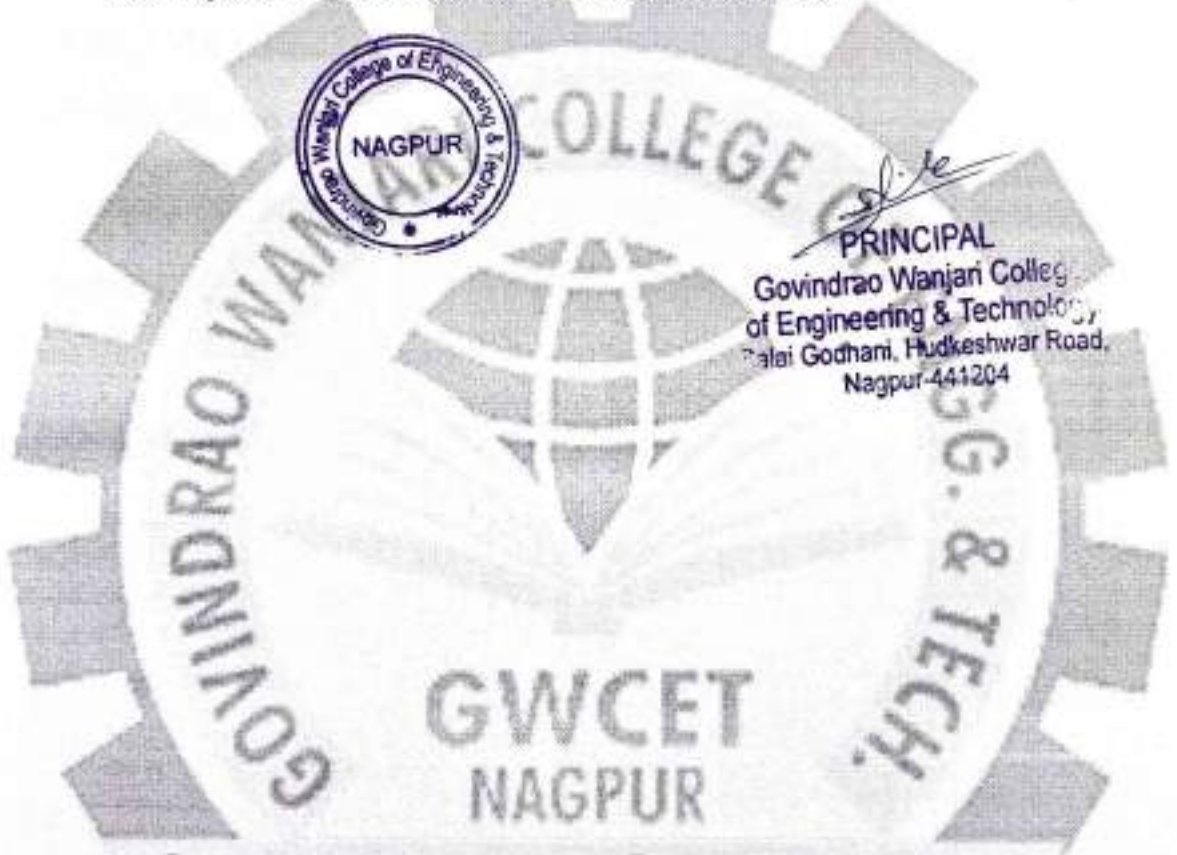
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may be a full time functionary or, to start with, he/she may be a Senior Academician/administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

- **Member:** The role of member is to take active Participation in initiatives taken by IQAC and attend IQAC meetings actively.



S. J.
PRINCIPAL
Govindrao Wanjari College
of Engineering & Technology,
Salai Godhani, Hudkeshwar Road,
Nagpur-441204



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